

Board Attendance Roster

Month: April Year: 2024

Directors	Present In Person	Present Virtual	Absent
Brad Burdette, [President], Nelson	X		
Hal Morgan, [Vice President], Fluvanna	X		
Christine Appert, [Secretary], Charlottesville	X		
Jacob Sumner, [Treasurer], Albemarle	X		
William Wuensch, [Immed. Past President], Albemarle			X
Caetano de Campos Lopes, Albemarle			X
Lucas Ames, Charlottesville	X		
Erik Larson, Charlottesville	X		
Ray Heron, Charlottesville	X		
Randy Parker, Louisa	X		
Rachel Jones, Louisa	X		
Dian McNaught, Nelson	X		
Iscella Wittich, Fluvanna	X		
Ex Officio Directors			
Christine Jacobs, TJPDC		X	
Garland Williams, CAT		X	
Katy Miller, DRPT		X	
Staff			
Mike Murphy, Interim CEO	X		
Robin Munson, CFO	X		
Mike Mills, Dir of Procurement		X	
Ben Rutherford, Sys Admin	X		
Janet Jackson, Director of HR	X		
Amanda Powell, Executive Asst			X
Jason Espie, Director of Planning	X		
Jordan Bowman (Legal Counsel)	X		
Angie Jones Call Center Supervisor	X		
Public			

[People](#)[Service](#)[Connection](#)

Minutes

Meeting of the Board of Directors

April 10, 2024 at 10:00 AM EST

I. Call to Order — *Brad Burdette, President*

Time: 10:02 am

II. Roll Call — *Christine Appert, Secretary*

See Roster

III. Introductions — *Brad Burdette, President*

The members of the board introduced themselves briefly to Louisa's newest representative, Rachel Jones, including their names and the jurisdictions they each represented.

IV. Public Comments — *Brad Burdette, President*

None

V. Action Items

A. March 13, 2024 Board of Directors Meeting Minutes— *Christine Appert, Secretary*

Motion: Jacob S.

Second: Dian M.

Vote: Unanimous to accept

B. Safety Committee-- *Mike Murphy, CEO*

Mike M. informed the board that he had met with Erik L. and Hal M. about Jaunt's safety committee and that they had all agreed to reconvene in May and June to examine this action item further, and that no action was requested of the board at this time pertaining to the safety committee.

VI. Standing Committee Reports

A. Finance Committee--*Jacob Sumner, Treasurer & Robin Munson, CFO*

Robin M. provided a brief summary of the financial reports for February 2024. She stated that contract revenue was still declining due to the decreasing number of agency trips being taken. Lucas A. inquired whether the reduction in agency trips had been factored into the future budget; Robin said that it had, and that the amount for contract revenue will be cut for the FY2025 budget.

B. Operations and Safety Reports—*Jason Espie, Senior Director Planning*

- *Spotlight on: Revenue miles; ADA denials; Covid*

Jason E. briefly reviewed the February 2024 safety report with the board. He reported that there were no preventable or non-preventable accidents in February, as well as no customer or staff related incidents. He did indicate that the revenue miles were investigated after some concerns were raised at the March board meeting concerning numbers that did not match between the data sheets and what was represented on the safety reports. Jason performed a full audit on this data, and some of the numbers for previous months changed as a result, as well as it was found that a few months' agency revenue miles were not calculated into total revenue miles as they should have been. He informed the board that the data being presented on the February report for revenue miles for the month, as well as total revenue miles from the beginning of FY2024, are now showing accurate.

In response to Caetano's request at the March board meeting, Jason provided the board with several different visual representations of the Covid data that is reported monthly. Option 1 was fairly similar to the visual aid that is now used for the Covid data; the only difference was that some of the measure points were decreased to make more visible, and a statistical trend line was added for reach service. Option 2 was presented as an area chart depicting total passenger ridership per month, with color-coded bands to differentiate by service. Option 3 was comparable to the area chart in terms of color coding by service, but was displayed as a bar graph. The final option used trend lines for the three largest major services: ADA, Commuter Bus, and Demand Response. Following the presentation, there was a consensus among the board to move forward with the option 1 graph, which can be found on page 23 of the April board packet.

Jason E. next briefly reviewed the ADA compliance data and addressed Erik L.'s concern about the rise in reported ADA denials. After reviewing the ADA denial records, patterns of coding errors were identified. These inaccuracies were fixed, and the data displayed showed the proper figures for the FY2024 ADA denials. He informed the board that reservations would be re-trained on proper coding to help prevent these errors in the future.

C. Regional Transit Partnership Update-- *Christine Jacobs/Hal Morgan/Lucas Ames*

Jen Fleisher of the Blue Ridge Health Department spoke at the recent TJPDC's RTP meeting about their Community Health Improvement plan. Evan Price, a statistics and policy specialist with DRPT, presented a summary at the same meeting about rail & public transportation related bills and where they stood. Garland Williams of CAT also provided an update on the Microcat program, stating that it has been warmly accepted thus far and is exceeding expectations.

D. Executive Director Report--*Mike Murphy, CEO*

Mike M. informed the board that Jaunt is still working with consultants on Microtransit, Fleet Electrification, and the Rural Transit Needs Assessment. We hope to be able to deliver presentations to both the Jaunt board and DRPT in July for all three. He did add that we are at the point with Rural Transit where we are moving past the gaps and into recommendations, so we are anticipating possibly receiving a draft from them in May and potentially wrapping up in June. He also noted that on this month's agenda, the words People, Service, Connection were added, and that these terms are being used to anchor employee, behavior, and purpose to a value system, and that we would be updating the board on these principles in the near future.

VII. New Business –

A. Shareholders Update - *Mike Murphy, CEO*

Mike M. provided a brief summary of what happened at the Shareholders meeting prior to this board meeting. Rachel Jones has officially been appointed to serve as Louisa's representative on the board as well as their shareholder proxy. He also notified the board that their decision for the excess capital was brought to the table, and that the shareholders approved and authorized the release of the funds from excess capital, and that checks will be going out to the jurisdictions in the near future.

B. Jaunt Friends - *Brad Burdette, President*

The board discussed which direction Jaunt Friends should move in the future. Previously, contributions from donations and small fund raisers were used to pay trip fares for clients who may not have had the means; however, Jaunt is now fare free, and a small amount of funds from such donations and contributions remains in the Jaunt Friends account. It was decided that at this time, the remaining officials on the Jaunt Friends board would conduct their own meeting to go over the bylaws and the current structure of Jaunt Friends and will bring a plan back to the board at a later date with how they would like to see Jaunt Friends move forward.

C. Organizational Chart - *Mike Murphy, CEO*

Mike M. reviewed the Organization chart that he included in this month's board packet. He added that this chart mirrors the Classification & Compensation chart that was provided at the March board meeting.

D. Future Board Agenda Items - *Mike Murphy, CEO*

Mike M. provided a brief overview of some items that will be on the May agenda. He stated that research would be conducted to determine Jaunt's present student rider policy, and if none exists, one will be developed. A discussion about Jaunt Friends may be brought to the table in May, depending on how quickly the current board members for Jaunt Friends are able to meet and get information and ideas together.

VIII. **Closed Session-** “Motion to enter into closed session to discuss the performance, assignment, appointment, promotion, demotion, salary, disciplining, or resignation of specific public officers or employees of Jaunt, as authorized by section 2.2-3711(A)(1) of the state code. The subject matter of the meeting is the CEO.”

Motion: Randy P.

Second: Hal M.

Vote: Unanimous

The Board of Directors reconvened in open session, and the following certification was adopted by a roll call vote:

“To the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Directors of Jaunt, Inc.”

Record of Roll Call Vote of the Certification

AYE	NAY	ABSTAIN	NOT PRESENT	MEMBER
X				Brad Burdette, President
X				Hal Morgan, Vice President
			X	Christine Appert, Secretary
X				Jacob Sumner, Treasurer
			X	William Wuensch
			X	Caetano de Campos Lopes
X				Lucas Ames
X				Erik Larson
X				Ray Heron
X				Randy Parker
X				Dian McNaught
X				Iscella Wittich
			X	Rachel Jones

IX. Announcements and Board Member comments

None

Adjourn to next meeting: May 8, 2024, at 10:00 AM EST