

Board Attendance Roster

Month: March

Year: 2024

Directors	Present In Person	Present Virtual	Absent
Brad Burdette, [President], Nelson	X		
Hal Morgan, [Vice President], Fluvanna	X		
Christine Appert, [Secretary], Charlottesville	X		
Jacob Sumner, [Treasurer], Albemarle	X		
William Wuensch, [Immed. Past President], Albemarle	X		
Caetano de Campos Lopes, Albemarle (Arrived at 10:09 am)	X		
Lucas Ames, Charlottesville			X
Erik Larson, Charlottesville	X		
Ray Heron, Charlottesville	X		
Randy Parker, Louisa	X		
Rachel Jones, Louisa	X		
Dian McNaught, Nelson	X		
Iscella Wittich, Fluvanna	X		
Ex Officio Directors			
Christine Jacobs, TJPDC		X	
Garland Williams, CAT		X	
Katy Miller, DRPT		X	
Staff			
Mike Murphy, Interim CEO	X		
Robin Munson, CFO	X		
Mike Mills, Dir of Procurement		X	
Ben Rutherford, Sys Admin	X		
Janet Jackson, Director of HR	X		
Amanda Powell, Executive Asst	X		
Jason Espie, Director of Planning	X		
Jordan Bowman (Legal Counsel)	X		
Public			



Minutes

Meeting of the Board of Directors

March 13, 2024 at 10:00 AM EST

I. Call to Order — Brad Burdette, President

Time: 10:05 am

II. Roll Call — Christine Appert, Secretary

See Roster

III. Introductions — Brad Burdette, President

Rachel Jones introduced herself as Louisa County's new representative on Jaunt's Board of Directors. Rachel currently serves on the Louisa Board of Supervisors representing the Green Springs District.

IV. Public Comments — Brad Burdette, President

None

V. Action Items

A. February 14, 2024 Board of Directors Meeting Minutes— Christine Appert, Secretary

Motion: Dian M.

Second: Christine A.

Vote: Unanimous to accept

B. Approve Attendance Policy -- Mike Murphy, CEO

Motion: Randy P.

Second: Hal M.

Vote: Unanimous to accept

VI. Standing Committee Reports

A. Finance Committee--Jacob Sumner, Treasurer & Robin Munson, CFO

Robin M. reviewed the January financial reports with the board. She noted that operating revenue is on target, but that contract revenue is still lower than anticipated due to decreased agency trips. Randy P. inquired as to why the amount for professional services was so high on the report; in which Robin stated that this category includes legal counsel, drug testing, physicals, studies, and any other outsourced services that Jaunt pays for. Robin M. also provided a Jaunt projection spreadsheet in her financial packet. This worksheet presents an estimate of where we expect our numbers to stand at the end of fiscal year 2024. Right now, the estimate shows a surplus of a little over a million dollars, but she will do another projection in a few months to see how things look closer to the end of the fiscal year.

B. Operations and Safety Reports—*Jason Espie, Senior Director Planning*

Jason E. provided a brief review of the January 2024 safety reports. He reported that there were no preventable or non-preventable accidents, and no customer related incidents. There was one staff related incident in January in which an operator slipped on ice while stepping off the Jaunt bus. Medical attention was sought from this incident resulting in the operator being off work for a couple of days. Jaunt's revenue miles performance data report was still broken down into ADA, Demand Response, Agency Trips, and Non-Applicable, however, Jason E. included the four connect routes individually as 29N, Buckingham, Crozet, and Lovingston. Jason E. also included a breakdown for each jurisdiction so that residents could see what was being reported in their area. Erik L. mentioned that upon analyzing the January data as well as previous months, it appeared that more miles were claimed than actually reported to the board. Mike M. noted that this could be due to the fact that multiple previous employees were involved in this particular reporting, and that we would evaluate the report for FY2024 and recalculate all of the statistics using Jason E's data for FY2024 revenue miles.

C. Regional Transit Partnership Update-- *Christine Jacobs/Hal Morgan/Lucas Ames*

Christine J. reported that during the February Regional Transit Partnership Meeting, consultants for the Governance Study presented their findings and final recommendations. The final copy of the plan is available on the TJPDC website. Jen Fleisher of the Blue Ridge Health District will present on the Community Health Plan at an upcoming meeting. Also, in March, TJPDC will also receive a presentation from CAT on the MicroCat Pilot they are running and the results from this pilot.

D. Executive Director Report--*Mike Murphy, CEO*

Mike M. informed the board that the week of March 18, 2024 was Transit Appreciation week and that Jaunt had a few events planned, including a cookout on Wednesday, March 20, 2024, which all board members were invited to attend. He informed the board that Jaunt is bringing on several new operators as well as receiving a number of internal candidates for the road supervisor positions. He also stated that around the end of March, Jaunt would be discussing the upgrades from 18 to 21 with our reservations system vendor.

VII. New Business –

A. [Union Update](#) - *Mike Murphy, CEO*

Mike M. displayed a 3-minute video of a public meeting in which ATU's John Ertl discussed Jaunt and unionization. Following the video, he presented the board with a letter of response directed to the city manager and transportation director in reaction to some of Mr. Ertl's statements about Jaunt and unionization. The entirety of this letter as well as the 3-minute clip can be viewed at www.ridejaunt.org, under FY2024 board documents.

B. Classification and Compensation - *Mike Murphy, CEO*

Mike M. presented the board with an updated Classification & Compensation document. In response to market conditions, Mike M. notified the board that Jaunt would be adjusting bottom pay in the coming year, and that on March 24, 2024 CDL pay will be adjusted by 15% while Non-CDL will be adjusted by

10%; these adjustments will be reflected on the operator's first check in April. While other positions may require minor adjustments as well, the pay adjustments for the operators are currently the main focus.

C. Future Board Agenda Items - *Mike Murphy, CEO*

Mike M. stated that Jaunt Friends, which a few board members had inquired about, is more of a board responsibility than a staff responsibility, and that if the board wanted to address what should happen to Jaunt Friends in the future, they could let him know, and he would add it to the board's agenda for April discussion. He then went over a few other items that would be on the April agenda based on points raised by the board regarding data in the board packet. Erik L. pointed out to the board that the number of ADA denials have increased significantly and would like to know why and what we are doing to bring that number down. The ADA denials noted will be investigated and brought back up for discussion at the April board meeting. Another request for the April agenda came from Caetano in regards to the Covid Recovery Data line graph that is currently presented in the board packets each month. Caetano would like to see additional ways of presenting this table that are easier to read and interpret. Mike M. and Jason E. will work together to compile a few different possibilities for this report, which will be presented to the board in April.

VIII. Announcements and Board Member comments

Adjourn to next meeting: April 10, 2024, at 10:00 AM EST