

## Board Attendance Roster

Month: January

Year: 2024

<b>Directors</b>	<b>Present In Person</b>	<b>Present Virtual</b>	<b>Absent</b>
Brad Burdette, [President], Nelson	<b>X</b>		
Hal Morgan, [Vice President], Fluvanna	<b>X</b>		
Christine Appert, [Secretary], Charlottesville (Left during closed session)	<b>X</b>		
Jacob Sumner, [Treasurer], Albemarle (Arrived at 10:21am)	<b>X</b>		
William Wuensch, [Immed. Past President], Albemarle (Logged on virtually at 10:16am, left during closed session)		<b>X</b>	
Caetano de Campos Lopes, Albemarle (Left during closed session)		<b>X</b>	
Lucas Ames, Charlottesville	<b>X</b>		
Erik Larson, Charlottesville (Arrived at 10:21am)	<b>X</b>		
Ray Heron, Charlottesville			<b>X</b>
Randy Parker, Louisa	<b>X</b>		
Dian McNaught, Nelson	<b>X</b>		
Iscella Wittich, Fluvanna	<b>X</b>		
<b>Ex Officio Directors</b>			
Christine Jacobs, TJPDC		<b>X</b>	
Garland Williams, CAT		<b>X</b>	
Katy Miller, DRPT		<b>X</b>	
<b>Staff</b>			
Mike Murphy, Interim CEO	<b>X</b>		
Robin Munson, CFO	<b>X</b>		
Levine Hedgepeth, Safety & Training Manager	<b>X</b>		
Mike Mills, Dir of Procurement		<b>X</b>	
Ben Rutherford, Sys Admin	<b>X</b>		
Janet Jackson, Director of HR	<b>X</b>		
Amanda Powell, Executive Asst	<b>X</b>		
Jason Espie, Director of Planning (Arrived at 10:27am)	<b>X</b>		
Jordan Bowman (Legal Counsel)	<b>X</b>		
<b>Public</b>			
Lucinda Shannon, TJPDC		<b>X</b>	



## MINUTES

### Meeting of the Board of Directors

January 10, 2024 at 10:00 AM EST

#### I. **Call to Order** — *Brad Burdette, President*

TIME: 10:06

#### II. **Roll Call** — *Christine Appert, Secretary*

See Roster

#### III. **Introductions** — *Brad Burdette, President*

None

#### IV. **Public Comments** — *Brad Burdette, President*

None

#### V. **Action Items**

##### A. October 11, 2023, Board of Directors Meeting Minutes— *Christine Appert, Secretary*

Motion: Randy P.

Second: Dian M.

Vote: Unanimous to accept

##### B. Changes to Covid-19 Policy -- *Mike Murphy, CEO*

Motion: Hal M.

Second: Iscella W.

Vote: Unanimous to accept

#### VI. **Standing Committee Reports**

##### 1. Finance Committee--*Jacob Sumner, Treasurer & Robin Munson, CFO*

Robin M. gave a summary of the financial reports for November 2023. She informed the board that salaries were higher this month due to the one-time bonus applied to November for staff, and that this number will likely reduce again in future months. She also mentioned that facility was currently under budget, however we have since had to replace our hot water heater and should see that number rise in upcoming months.

##### 2. Operations and Safety Reports—*Levine Hedgepeth, Safety and Training Manager*

Jaunt's safety & training manger, Levine H., provided the board with the November 2023 safety reports. He reported two preventable and one non-preventable accident that occurred in the month of November. He also reported to the board that there were no customer or staff related incidents, as well as no site visits conducted for the month.

### 3. Regional Transit Partnership Update-- *Christine Jacobs/Hal Morgan/Lucas Ames*

Christine Jacobs advised the board that the Regional Transit Partnership meeting would be held on January 25, 2024, and would include a presentation on the final report of the governance study, as well as a brief orientation to provide an overview and address impending objectives. She also informed the board that the Mobility Management program was now operational, and that TJPDC is currently working on preparing the FY25 grant application to DRPT to continue the program.

### 4. Executive Director Report--*Mike Murphy, CEO*

Mike M. began by showing recognition to both Janet J. and Robin M. for their remarkable ability to keep the team together while also assisting him to settle in at Jaunt. He also informed the board that Jaunt has been fortunate in welcoming Jason Espie to the team as its new Director of Planning. Jason E. has 20 plus years of planning expertise and we are happy to have him. He went on to discuss communication needs, and how Jaunt is working hard to address this concern in order to guarantee that all workers receive messages and updates in a timely manner, as well as his plan on making himself available each week for listening hours by appointment to all team members. Lastly, he notified the board that he plans to begin collaborating with other team members in order to catch up on several initiatives involving outside agencies and consultants, as well as other internal projects that appear to have stalled over time.

### **VII. New Business -- Rockingham County**

Mike M. mentioned the possibility of service growth, particularly in Rockingham County, and urged that the board examine what direction Jaunt should take in the near future and address this option and any alternatives at a later date.

**VIII. Motion to enter into closed session pursuant to Virginia Code Section 2.2-3711(A)(8) for consultation with legal counsel employed or retained by Jaunt regarding specific matters requiring the provision of legal advice by such counsel and pursuant to Virginia Code Section 2.2-3711(A)(29) for discussion of the award of a public contract and the terms and scope of such contract where discussion in open session would adversely affect the bargaining or negotiation position of Jaunt. The subject matter of the closed session is to discuss Jaunt's options with respect to certain contracts.**

Motion: Randy P.

Second: Dian M.

Vote: Unanimous

Entered closed session at 11:09am

The Board of Directors reconvened in open session at 12:00pm, and the following certification was adopted by a roll call vote:

To the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such business matters as were identified in the meeting by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Board of Directors of Jaunt Inc.

Record of Roll Call Vote of the Certification

AYE	NAY	ABSTAIN	NOT PRESENT	MEMBER
X				Brad Burdette, President
X				Hal Morgan, Vice President
			X	Christine Appert, Secretary
X				Jacob Sumner, Treasurer
			X	William Wuensch
			X	Caetano de Campos Lopes
X				Lucas Ames
X				Erik Larson
			X	Ray Heron
X				Randy Parker
X				Dian McNaught
X				Iscella Wittich

**IX. Announcements and Board Member comments**

Erik L. asked for an update on an operating manager for Jaunt, in which Mike M. informed him and the board that this position would be posted soon, along with an additional road supervisor position and possibly others. Erik L. also inquired about the new position the board had on board members speaking with Jaunt employees, to which Brad B. responded that while it is acceptable for board members and Jaunt employees to speak on a personal level, any issues pertaining to leadership or work should not be discussed between the two and that employees should go through the appropriate channels to address any concerns that are work related.

**Adjourn to next meeting: February 14, 2024, at 10:00 AM EST**

Time: 12:18pm