

Board Attendance Roster
November 8, 2023

Directors	Present In person	Present virtual	Absent
Brad Burdette, [President], Nelson	X		
Hal Morgan [Vice President], Fluvanna	X		
Christine Appert [Secretary], Charlottesville	X		
Jacob Sumner [Treasurer], Albemarle (Arrived at 10:32)		X	
Mike Murphy, Albemarle	X		
William Wuensch, [Immed. Past President], Albemarle		X	
Caetano de Campos Lopes, Albemarle			X
Lucas Ames, Charlottesville	X		
Erik Larson, Charlottesville (Arrived at 10:49)		X	
Ray Heron, Charlottesville	X		
Randy Parker Louisa	X		
Willie Gentry, Louisa	X		
Dian McNaught, Nelson	X		
Iscella Wittich, Fluvanna	X		
<i>Ex Officio Directors</i>			
Christine Jacobs, TJPDC		X	
Kevin Hickman, Buckingham County			X
Garland Williams, CAT			X
Katy Miller, DRPT			X
Steve Bowman, Greene County BofS		X	
Staff			
Ted Rieck, CEO	X		
Robin Munson, CFO	X		
Jacquelyn Spence Director of Operations	X		
Mike Mills, Dir of Procurement		X	
Ben Rutherford, Sys Admin	X		
Janet Jackson, Director of HR		X	
Amanda Powell, Admin Assist	X		
Jordan Bowman (Legal Counsel)	X		
Public			



Minutes

Meeting of the Board of Directors

November 8, 2023 at 10:00 AM EST

I. Call to Order — *Brad Burdette, President*

TIME: 10:01

II. Roll Call — *Christine Appert, Secretary*

See roster

III. Introductions — *Brad Burdette, President*

None

IV. Public Comments — *Brad Burdette, President*

None

V. Action Items

A. October 11, 2023, Board of Directors Meeting Minutes— *Christine Appert, Secretary*

MOTION: Dian M.

SECOND: Randy P.

VOTE: Unanimous to accept

B. Authorization to Disburse Retention Bonuses to Frontline Staff--*Ted Rieck, CEO*

It was brought to the boards attention that Jaunt was seeking authorization to disburse retention bonuses to hourly employees on December 5, 2023. With these bonuses, Jaunt would be able to let staff know that they are being heard and that all of their hard work has not gone unnoticed. Randy P. expressed interest in seeing a rise in the bonus figures in the future. Additionally, Mike M. mentioned that taxes typically have a significant impact on bonuses and that he would like to see the bonuses grossed up to reflect the flat amount of the bonus after taxes. Lucas A. expressed his support of Mike's suggestion, believing that the bonuses are both worthy and significant for the staff. He did, however express his preference for an actual bonus structure plan to be implemented in the future.

MOTION: Randy P.

SECOND: Lucas A.

VOTE: Unanimous to accept

C. 2024 Service Schedule—*Jacquelyn Spence, Sr Director of Operations*

MOTION: Christine A.

SECOND: Hal M.

VOTE: Unanimous to accept

VI. Standing Committee Reports

1. Finance Committee--*Jacob Sumner, Treasurer & Robin Munson, CFO*

- Financial Audit Update
- FY2025 Budget Update

Robin M. gave a quick presentation on the October financial reports to the board. She also informed the board that our application for the TRIP grant program has been submitted and that we should receive an update in December. The paving section of our Facility Master Plan had to be removed from the application because it was discovered that this type of renovation does not qualify for the type of funding offered by this grant program. Ted R. also informed the board that we are hoping to have a full presentation ready at the December board meeting for Jaunt's FY2025 budget.

2. Operations and Safety Reports—*Jacquelyn Spence, Sr. Director of Operations*

Jacquelyn S. began by informing the board that she and our manager of Safety & Training, Levine H., have been developing a new accident tracking system for the upcoming year. In order to aid in the tracking of incidents and accidents, this system calculate accident frequency ratio and incident frequency ratio. It would also allow Jaunt to establish new goals for the safety reports. After this announcement she continued with a quick presentation on the safety reports from September. The ADA report is still showing no shows around 2.43% of our trips. For the month of September 9 warning letters and 2 suspension letters were mailed in regards to these no shows. September saw a little rise in denials; however, this can be attributed to the Greene County service cuts, which are causing us to get more trip requests in this area than we can provide.

3. Regional Transit Partnership Update-- *Christine Jacobs/Hal Morgan/Lucas Ames*

By the end of December, TJPDC hopes to have completed their Regional Transportation Governance Study. The official start of the Regional Mobility Management Program is scheduled for January. The AE Com Transit Governance Study consultants will present with a project update and draft reports at the next regional transit partnership meeting on December 14th. Ted R, CEO of Jaunt, will also provide a presentation on Jaunt's micro transit market analysis.

4. Executive Director Report--*Ted Rieck, CEO*
 - [October 3, 2023 Executive Committee Minutes](#)

Ted R. gave the board an update on several significant upcoming Jaunt initiatives and events, including a planned board retreat for February 2024. This two-day program will include strategy planning, board team development, and training. Since Texas A&M has expertise in this area and is familiar with Jaunt overall from our work with them, we have requested them to assist in facilitating these sessions.

VII. New Business

None

VIII. Announcements and Board Member comments

None

Adjourn to next meeting: *December 13, 2023, at 10:00 AM EST*

TIME: 10:59