



# MINUTES

**Meeting of the Board of Directors**

*April 13 2022, at 10:00 A.M. EST*

Voting Member	Present In person	Present virtual	Absent
Randy Parker [President], Louisa	X		
Hal Morgan [Vice President], Fluvanna	X		
Christine Appert [Secretary], Charlottesville		X	
Raymond East [Treasurer], Albemarle	X		
Jacob Sumner, Albemarle		X	
Fran Hooper, Albemarle		X	
William Wuensch, Albemarle		X	
Lucas Ames, Charlottesville		X	
Erik Larson, Charlottesville		X	
Ray Heron, Charlottesville		X	
Pamela Bevins, Fluvanna		X	
Willie Gentry, Louisa	X		
Brad Burdette, Nelson		X	
Dian McNaught, Nelson		X	
<b>Non-voting Members</b>			
Kevin Hickman, Buckingham		X	
Garland Williams, CAT			X
Michael Mucha, DRPT		X	
Christine Jacobs, TJPD		X	
<b>Staff</b>			
Ted Rieck, CEO	X		
Karen Davis, Deputy CEO	X		
Robin Munson, CFO	X		
Stephen Johnson, CDO		X	
Jody Saunders, Director of Public Relations	X		
Alex Arce, Human Resource Generalist		X	
Mike Mills, Procurement Specialist		X	
Kyle Trissel, Safety Supervisor		X	
Mariah Powell, Administrative Assistant	X		
<b>Public</b>			
None.			

- I. Call to Order – Randy Parker, President
  - A. The meeting was called to order at 10:00 A.M.
  
- II. Roll Call– Christine Appert, Secretary | Mariah Powell, Board Assistant
  - A. Christine called roll and a quorum was confirmed.
  
- III. Introductions – Randy Parker, President
  - A. None.
  
- IV. Public Comments – Randy Parker, President
  - A. None.
  
- V. Action Items
  - i. March 9, 2022 Board of Directors Meeting Minutes Adoption– Randy Parker, President
    - No additions or corrections needed.

Motioned by Ray East, seconded by Willie. Passed unanimously, with no abstentions.
  
- VI. Standing Committee Reports
  - A. Finance Committee – Robin Munson, CFO
    - a. Financial Report
      - Robin notified board members of upcoming modifications to the finance report; federal and state capital income will be separate from operating income, a legend for color codes will be added at the bottom of the report. Overall, Jaunt is on target for 8 months. DRPT uplifted \$838,000 – bringing total state operating funds to \$2.1 million, and restoring the penalty from the DRPT cure letter (\$154,000). A new bus was ordered on April 12. Supply chain issues prevented the ordering of a truck. Ray East requested a pie chart version of the finance report.
      - Erik was concerned about the potentiality of a gap on addressing IT contracts and purchasing infrastructure in the wake of IT Manager, Matt Anderson, resigning. Ted let Erik know he is working with Matt to hire temporary staffing, a firm, or a hybrid model of both to fill deficiencies (roles) in the IT department; applications for replacement personnel are currently being reviewed. Matt has discussed future IT projects with senior staff to keep them up-to-date in his absence. Ray East suggested exploring outsourced managed IT service providers.
      - Robin resumed reviewing the balance sheet and cash flow statement for month ended February 28, 2022.
    - b. Ted’s Submitted Expenses
      - \$59.95 was reimbursed to Ted via check. \$891.93 was accrued on the Jaunt credit card.



B. Operations and Safety Report – Ted Rieck, CEO | Karen Davis, Deputy CEO | Kyle Trissel, Safety Supervisor

- During February there were 3 preventable accidents, 2 non-preventable accidents, and 4 client site visits. Randy asked if vehicular injuries / property damages were serious. Kyle replied that all 5 accidents caused insignificant damages and none warranted opening insurance claims. Erik asked if staff was able to determine the causes of the 3 preventable accidents; Kyle said two resulted from backing up and one was weather related. Erik asked for an update on staff's applied mitigations to the site parking lot; Kyle said supervisory oversight was added and clarified the backing up incidents did not occur at Jaunt.
- Karen noted an increase of rural denials in the ADA Compliance Report resulting from staff allocating resources towards bring ADA denials down. Two successful training classes have put 6 new operators on the road. A new training class of 4 operators will begin a couple weeks – after completion they will be assigned to counties experiencing highest operator shortages.
- Ray East wondered about social media's reception to the April 9 job fair at the Shops at Stonefield. Jody felt that although there were no immediate responses (applications), the meeting was beneficial for exposure. Karen said hiring bonuses, referral bonuses, plus newly competitive wages will help attract and retain more operators. Several operators have expressed their appreciation for their raises and Ted thanked the board for approving the wage increase action in the last (March 9) meeting.
- Randy remarked the "denials look good".
- Ted and Karen dually recapitulated the FY2023 budget presentation Ted gave at the March 22 Greene County Board of Supervisors Meeting. Karen apprised the Jaunt board of Jaunt's decision to close the Greene office in June and relocate Greene staff to Jaunt. Greene dispatchers and reservationists adapted to primarily scheduling trips at least a day in advance, but if Greene is awarded full funding clientele will have a better opportunity to receive same-day trips again. Ted thanked Karen and Robin for preparing Greene's frugal county budget request of \$422,201, as Greene is the third largest county Jaunt services. Ted referred back to the smaller requested amount in FY2021-2022 (\$190,199) to elucidate the reasoning for the 122% increase; Greene had been financed on COVID funding for the past two years. Both Karen and Ted stressed how substantial a 44.4% budget cut would be to transit services in Greene. The county will hold a public budget hearing on April 26 and vote on it May 10. Ted closed out the presentation asking for board commentary and/or suggestions. Board members had several for staff, such as pointing out the extreme spike in fuel costs, considering the role Greene plays on the

Jaunt board, thinking creatively on how Greene can contribute to the regional ecosystem differently instead of being an appendage Jaunt added on. Lucas expressed concern over the Greene-to-Charlottesville links being cut. Currently 75% of ridership is within the county. Staff will contemplate rebalancing services to make the Charlottesville links more attractive. Staff are engaging a Transit Development Plan with DRPT to identify needs in the county, and investigating complaints against service deliveries. Ted pledged to return to Greene intermittently to give the county a progress report.

- The requested glossary of ADA terminology and performance statistics has been delayed due to filling staff positions; the safety committee will progress on this in their May meeting.

C. Regional Transit Partnership Update – Hal Morgan | Lucas Ames | Christine Jacobs

- Christine provided a brief RTP update, thanking Ted for arranging Greg Elsborg, Vice President and Chief Innovation Officer of Dallas Area Transit (DART), to speak to TJPDC about a mobile application transportation tool called GoPass. University Transit (UTS) gave a presentation on a successful night time pilot program; TJPDC is looking forward to seeing longer term data. There will be an update on the Regional Transit Vision Plan in the April meeting. There will be a workshop with their consultants to receive feedback from the RTP on the transit network scenarios they've created as part of the Vision Plan, with drafted recommendations, in the May meeting. The consultants will deliver the same presentation to Albemarle's Board of Supervisors and City Council in June. TJPDC staff will give Greene, Fluvanna, Louisa, and Nelson County Boards of Supervisors an update on the Regional Transit Vision Plan.
- The board watched a short introductory GoPass video.

D. Executive Report – Ted Rieck, CEO

- Jordan Bowman, a Litten and Sipe firm member, will meet with Randy, Ted, Karen, and Robin.
- Banking service solicitation is still in preparation.
- Surplus funds allowed an additional director position opening.
- Ted and Garland met with Trevor Henry, Assistant Albemarle County Executive, and Sam Sanders, Charlottesville Deputy Manager, on March 22 to discuss transit system coordination.
- SRF of Minneapolis was selected for their substantial expertise in transportation facilities and joint development for the parking lot workflow project.
- Staff and Jacob had a productive meeting with Albemarle County budget staff on April 1.

- After winning an event at the April 2 CTAV “roadeo”, Jae Jae Johnson has begun painting a mural that embodies the energy of the Jaunt environment.
- Stephen Johnson, formerly Director of Planning and Process, has been promoted to Chief Development Officer.

VII. New Business– Randy Parker, President

- The bylaws are now on a second draft. Amendments must be made to the shareholder article, as well as the articles of organization. Lucas was asked to review this version before it is distributed.
- Randy asked board members to attend future meetings in person, as the City of Charlottesville’s emergency designation for public meetings is expiring April 18. Christine Jacobs was told in a City Council Meeting that the emergency designation ordinance was actually extended until the city finalizes a transition plan. She is looking into the correct information with Jody; Randy will update the board on what they discover.

VIII. Announcements and Board Member comments

- Staff would like to move monthly meetings to third Wednesday of the month. Board members debated if meeting dates should be added to the bylaw revisions. Kevin recommended running a poll to decide a new meeting date. Buckingham and TJPDC will not be able to attend on third Wednesdays.
- Willie wondered why board members were asked to provide their initial appointment dates. This was at the request of Sam Sanders due to incomplete city records.
- Erik asked for a training program update included in next month’s agenda.

Willie moved to adjourn the meeting and Ray East seconded. The meeting was adjourned at 11:13 A.M.

**ADJOURNED: *NEXT MEETING: 10:00 AM, MAY 11, 2022***