

# MEETING MINUTES

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**VENUE:** Jaunt HQ Large Conference Room and Zoom Virtual Meeting Platform

**DATE/TIME:** Wednesday, December 8, 2021, 10:00 A.M.

## BOARD MEMBERS PRESENT

Randy Parker  
Ray East  
Hal Morgan  
Willie Gentry  
Ray Heron  
William Wuensch  
Fran Hooper  
Dian McNaught  
Christine Appert  
Lucas Ames  
Pam Bevins  
Erik Larson  
Lori Allshouse  
Karl Karter  
Brad Burdette

## BOARD MEMBERS ABSENT

None

## NON-VOTING BOARD MEMBERS PRESENT

Karl Karter, Buckingham (outgoing)  
Kevin Hickman, Buckingham (incoming)  
Christine Jacobs, TJPDC/MPO  
Mike Mucha, DRPT

## NON-VOTING BOARD MEMBERS ABSENT

Garland Williams, CAT

## STAFF PRESENT

Ted Rieck  
Karen Davis  
Robin Munson  
Jody Saunders  
Alex Arce  
Kyle Trissel  
J'riah Guerrero  
Stephen Johnson  
Matthew Anderson  
Mike Mills  
Kelly Forloines

## PUBLIC

None

*The meeting was called to order at 10:00 A.M.*

*Minutes submitted by Kelly Forloines.*

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## 1. NEW BUSINESS

- I. Welcome CEO, Ted Rieck, AICP and new Board member, Brad Burdette, representing Nelson County

## 2. CALL FOR ATTENDANCE/AGENDA CHANGES

- I. Roll Call: Attendance was taken in person, through Zoom, and dial-in contacts.
- II. Announcements: none
- III. Agenda Additions/Changes: none

## 3. MATTERS FROM THE PUBLIC

- I. None

## 4. INFORMATION AND DISCUSSION

- I. WSP engagement – Ted provided an update– A consultant will work with Jaunt and the community on cost allocation and services. Board feedback is a priority. DRPT will be involved in the process and is part of their recommendation. Board members pointed out the need to be mindful of significant budget changes and to provide updates to localities as quickly as possible. Further discussion centered around a regional effort and the overlap of services between localities.

## 5. ACTION ITEMS/PUBLIC HEARINGS:

- I. Approve meeting minutes. Ray East moved to approve and Dian McNaugh provided the second. There were none opposed.
- II. Consent Agenda – Resolution 2021120801 Title VI Policy and Procedures adoption. Willy Gentry moved to approve and Ray East provided the second. None were opposed. Special acknowledgement given to Mike Mills for his work with DRPT and KFH on this policy. Mike Mucha, with DRPT, commented that this is an every three year requirement by FTA and is in good timing with the onboarding of our new CEO. Randy advised that there have been no Title VI complaints and advised how Title VI info is made available.

## 6. STANDING REPORTS

- I. Executive Report  
Karen reviewed the Executive Director's report that was included in the board packet. An update was provided on the TDP. Jody Saunders has been named the secretary of the Charlottesville Area Alliance and is part of the board.
- II. Safety Report  
Kyle and Karen met with Board member, Erik Larson, to discuss safety reporting and the Public Safety Transportation Plan. Erik thanked Kyle and Karen for meeting with him.
  - *At the January 12, 2022 Board meeting Erik Larson asked for the December 8, 2021 meeting minutes be edited to reflect his recollection that he asked for future safety reports to reflect the PTASP metrics at the meeting with Karen and Kyle referenced above.*

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## III. Operations Report

Karen reviewed the Operations Report that was included in the board packet.

## IV. Financial Report

Information provided in the Board packet. Robin provided highlights to the revenue and funding, capital expense, technology and FY21 bus award. She and Mike have been working on procurement dates. Questions were asked regarding the bus shortage. Karen noted that an increase in bus repairs was anticipated and accounted for in the upcoming budget. Mike Mucha acknowledged the chip shortage in Virginia and noted that grants can be extended

## V. RTP Update

Hal noted the article in the Daily Progress. Christine pointed out that Hal Morgan was in the RTP member spotlight for November.

**7. FUTURE AGENDA ITEMS:** Ray East asked about Ethics Forms. Alex Arce has made them available electronically or in print.

## **8. OTHER BUSINESS:**

I. Headshots for Board members.

II. RTP Survey link.

III. Erik updated the Board on his position with TRA.

IV. Willy would like to address the needs of the elderly in Louisa and provide info on how Jaunt is meeting those needs. Jody and Kelly will be attending a meeting at the Louisa Senior Center on Thursday (12/9)

V. A question came up regarding the tracking of the ages of the clients and the senior community. Mike Mucha (DRPT) suggested a survey of ridership with the upcoming TDP. Several attendees noted the challenge in participation of surveys due to internet access, technical education, and language barriers.

**9. CLOSED SESSION:** Willy Gentry read the motion to move into closed session and Bill Wuensch provided the second.

## APPROVED

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Christine Appert, Secretary

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Date