

# MEETING MINUTES – *Draft*

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**VENUE:** Zoom Virtual Meeting Platform

**DATE/TIME:** Wednesday, June 9, 2021, 10:00 A.M.

## **BOARD MEMBERS PRESENT**

Randy Parker

Ray East

Hal Morgan

Audrey Dannenberg

Ray Heron

Fran Hooper

Dian McNaught

Christine Appert

Willie Gentry

Lucas Ames

Pam Bevins

## **BOARD MEMBERS ABSENT**

## **NON-VOTING BOARD MEMBERS PRESENT**

Christine Jacobs, TJPDC/MPO

Karl Carter, Buckingham

William Wuensch,

*The meeting was called to order at 10:00 A.M.*

*Minutes submitted by Kelly Forloines.*

## **NON-VOTING BOARD MEMBERS ABSENT**

Mike Mucha, VDRPT

## **STAFF PRESENT**

Karen Davis

Robin Munson

Jody Saunders

Kyle Trissel

Alex Arce

Stephen Johnson

Kelly Forloines

Marnissa Claflin

## **PUBLIC**

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## 1. CALL FOR ATTENDANCE/AGENDA CHANGES

- I. Roll Call: Attendance was taken through Zoom and dial-in contacts.
- II. Announcements: None
- III. Agenda Additions/Changes: None

## 2. MATTERS FROM THE PUBLIC

- I. None

## 3. ACTION ITEMS/PUBLIC HEARINGS:

- I. Approve Meeting Minutes: May 12, 2021
  - a. Ray East made a motion that the minutes be approved. Hal Morgan provided the second. The minutes were approved without dissent.
- II. Resolution 2021060901 adopting FY 2022 Budget
  - a. a) Resolution was approved by Finance Committee. A roll call vote was taken and the policy was adopted. Karen acknowledged appreciation for Robin and Stephen for their hard work. Discussion occurred regarding potential changes to the budget and the trends that the Board would like to see.
- III. Resolution 2021060902 adopting Facility Maintenance Policy
  - a. Willy Gentry made the motion to adopt and Ray East provided the second. A roll call vote adopted the policy.
- IV. Resolution 2021060903 adopting Public Transportation Agency Safety Plan
  - a. Hal Morgan provided a motion to adopt and Pam Bevins gave a second. The plan was adopted by roll call vote.
- V. Resolution 2021060904 adopting Vehicle Maintenance Policy
  - a. Ray East made the motion to adopt and Hal Morgan provided the second. The resolution to pass the Vehicle Maintenance Policy was adopted by roll call vote.
- VI. Resolution 2021060905 adopting ADA Paratransit Policy
  - a. Christine Appert made the motion to adopt and Lucas Ames provided the second. The resolution to pass the ADA Paratransit Policy was adopted by roll call vote.
- VII. Resolution 2021060906 adopting COVID-19 Policy
  - a. Hal Morgan made the motion to adopt and Ray East provided the second. The resolution to pass the COVID-19 Policy was adopted by roll call vote. Discussion occurred regarding re-entry to the office and Alex and Kyle following the CDC guideline updates closely and making any necessary changes. The Board also discussed in person and zoom attendance for the Board meetings.

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## VIII. Resolution 2021060907 adopting Security Policy

- a. Lucas Ames made the motion to adopt and Hal Morgan provided the second. The resolution to pass the Security Policy was adopted by roll call vote.

## IX. Resolution 2021060908 adopting Drug and Alcohol Zero Tolerance Policy

- a. Willy Gentry made the motion to adopt and Ray East provided the second. The resolution to pass the Drug and Alcohol Zero Tolerance Policy was adopted by roll call vote. This policy follows the Federal Transit Administration (FTA) Regulations.

## X. Resolution 2021060909 for Hiring Search Committee

- a. Lucas Ames made the motion to adopt and Hal Morgan provided the second. The resolution was passed by roll call vote. The committee will work with the Hiring Firm's selection of candidates.

## 4. INFORMATION AND DISCUSSION

### I. Discussion – Karl Carter: FOIA Overview

### II. New Business

- a. Nominating Committee – Recommendations (Action will be taken during July meeting)

#### **JAUNT OFFICERS:**

President – Randy Parker  
Vice President – Hal Morgan  
Treasurer – Ray East  
Secretary – Christine Appert

#### **JAUNT EXECUTIVE COMMITTEE:**

Lucas Ames • Karl Carter

**JAUNT FINANCE COMMITTEE:** • Chair – Ray East • Ray Heron • Fran Hooper

**JAUNT FRIENDS:** • Chair – Dian McNaught • Secretary – Audrey Dannenberg • Treasurer – Ray East

**REGIONAL TRANSIT PARTNERSHIP** • Rural Representative – Hal Morgan • Urban Representative – Lucas Ames

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## III. Standing Reports

### a. Executive Report

Karen reviewed the Executive Director's report that was included in the board packet.

### b. Safety Report

Kyle Trissel discussed safety incident and measures to address safety issues.

### c. Operations Report

Karen reviewed the Operations Report that was included in the board packet. She acknowledged Marnissa's hard work in portraying each county's information.

### d. Financial Report

Information provided in the Board packet.

### e. Regional Transit Partnership Update

Selecting committee for Regional Transit Vision Plan  
MPO 29 North Corridor Study  
Submit grant for Amtrac

## 5. **FUTURE AGENDA ITEMS** - none

## 6. **Adjourn:** Willie Gentry made the motion to adjourn and Hal Morgan gave a second. The meeting moved into closed session with no objections.